

**Leicester Public Schools
School Committee Minutes
June 8, 2020 @ 6:00 PM**

Location: Per Governor Baker's order suspending certain provisions of the Open Meeting Law, G.L. C. 30A sec. 20, the meeting was held via online:

Meeting ID meet.google.com/fya-kfts-xcn Phone Numbers (US)+1 570-844-1043 PIN: 140 191 811#

1. Call to Order

At 6:00 p.m., Mrs. Richard called the meeting to order.

Roll Call:

Stella Richard	Present
Nathan Hagglund	Present
Tom Lauder	Present
Tammy Tebo	Present
Scott Francis	Present

Administrators:

Marilyn Tencza, Superintendent of Schools
Cady Maynard, Director of Finance and Operations

Pledge of Allegiance

Mrs. Richard asked everyone to join her in the Pledge of Allegiance to the Flag

2. Approval of Minutes

05-12-2020 Open Session Minutes
05-12-2020 Executive Minutes
06-01-2020 Workshop Minutes
06-01-2020 Workshop Executive Minutes

Motion to approve: Member Nathan Hagglund; Seconded: Member Scott Francis; Roll call vote:
5:0:0 the motion passed.

3. Reports

3.1 School Committee Chairperson Report

Stella Richard, School Committee Chair, would like to honor those who are retiring this year. Mrs. Richard with the assistance of Jeff Berthiaume, Director of Technology and Digital Learning did a PowerPoint presentation to recognize each staff member. The PowerPoint presentation will be posted on the district website for all to review.

3.2 Superintendent's Report

The Superintendent took this time to let everyone know that on June 6, 2020, at 6:30 there will be a virtual public forum. She informed the Committee that an email with the link has been sent out to parents and staff as well as a one call.

Dr. Tencza informed the Committee and the community that the district had to submit some new plans for the rooms and a narrative for Special Education. The MSBA has recently sent the district a letter informing us that they have accepted all of our changes. The district is all set to go onto the next phase.

At this time the Superintendent addressed some issues that have come at the Town meeting regarding Memorial School and about a two year window before the school could be used again. The Superintendent and staff have taken some time to look into this, how it got started, when it got started, how, and why.

Dr. Tencza had spoken to the DESE and Matt Derringer who also emailed her and informed her that there is no timeline. The MSBA also informed Dr. Tencza that from their standards there is no timeline. Today she was in touch with Jeff Taylor who was the former Building Inspector for the Town of Leicester. According to Jeff Taylor he understood right away where the two year timeline came from

He said it was a zoning issue and if a building is abandoned and is not conforming you have two years to reopen the building before you need to make it compliant with the new regulations. However, school buildings are exempt.

Dr. Tencza feels this has morphed into are we going to use the Memorial again or will it be a backup. The district's backup plan is to keep the three schools we have now. If the town decides not to go ahead and vote for the new school, that is the town's choice and the district will continue the way we currently are.

She informed the Committee members and the community that the School Department and School Committee never entertained any plans or ideas to use Memorial School if the town did not vote for the new school.

David Genereux, the Town Administrator spoke in regards to the steps and costs regarding ADA improvements. He informed the Committee members that there is a three step process which really depends on how much money you're going to spend. He gave an overview of each step to the Committee members and the community.

3.3 School Committee Liaisons Report

Member Scott Francis discussed information he received on what it would cost districts to reopen schools in the fall. He also read a COVID-19 Resolution letter that he would like the Committee members to sign and send to the following:

MA Governor Charlie Baker
MA Secretary of Education James Peyser
MA Commissioner of Education Jeffrey Riley
MA Senate President Karen Spilka
MA House Speaker Robert DeLeo
Senator Michael Moore
Representative David LeBoeuf
Leicester Select Board

The Committee members all agreed to sign and send the letter as requested.

4. Policies

Second Reading

Motion to approve the Second Reading of policies: IJNDB - AUP for Technology: Students, IJNDD – AUP for Technology: All Users, JQ – Student Fees, Fines and Charges as presented – Member Nathan Hagglund; Seconded Member Scott Francis; Roll call vote: 5:0:0 the motion passed.

5. Finance Items

5.1 FY20 Expense Report

Motion to approve the FY20 Expense Report of 06-04-2020 as presented – Member Nathan Hagglund; Seconded Member Scott Francis; Roll call vote: 5:0:0 the motion passed.

5.2 Warrant Signing 462A, 48A, 50A

Member Nathan Hagglund made a motion to approve the warrant signing of 46A, 48A, 50A, Seconded Member Scott Francis; Roll call vote: 5:0:0 the motion passed.

6. Business Items

6.1 Superintendent Contract Addendum

The Committee members discussed the Superintendent's contract addendum. The addendum will extend the Superintendent's contract for two additional years, a travel stipend as well as a monthly phone stipend. Motion to approve the Superintendent's contact addendum as presented – Member Nathan Hagglund; Seconded by Member Scott Francis; Roll call vote 5:0:0 – motion passed.

6.2 School Committee Goals and Evaluation

Stella Richard, School Committee Chair discussed and reviewed the Leicester School Committee self-evaluation. She read each rating to the School Committee three goals and as well as a few comments regarding that rating. This is a public document and can be reviewed at the Central Administration Office.

Member Nathan Hagglund made a motion to approve the School Committee Goals and Evaluation as presented - Seconded by Member Scott Francis; Roll call vote 5:0:0 – motion passed.

6.3 Superintendent's End of Cycle Summative Evaluation

Stella Richard, School Committee Chair discussed and reviewed the Superintendent's End of Cycle Summative Evaluation. She read the rating and some comments that were provided by the School Committee members. This document is a public record and can be reviewed at the Central Administration Office. Motion to approve the Superintendent's End of Cycle Summative Evaluation as presented - Member Nathan Hagglund; Seconded by Member Scott Francis; Roll call vote 5:0:0 – motion passed.

6.4 Physical Therapist Job Description

The Committee members review the physical therapist job description that was presented at the workshop. Motion to approve the Physical Therapist job description as presented - Member Nathan Hagglund; Seconded by Member Scott Francis; Roll call vote 5:0:0 – motion passed.

6.5 Donations

Member Nathan Hagglund made a motion to approve the LPS Food Service Program Donation (\$63.48) and Greenville Baptist Church (\$510.00) donations as presented - Seconded by Member Scott Francis: Roll call vote 5:0:0 – motion passed.

7. Upcoming Meeting(s)

June 22, 2020, Reorganizational Meeting

8. Public Comment

Dr. Tencza took this time to thank Lisa Martinelli for her time as Executive Assistant to the School Committee. This is her last meeting, the new Administrative Assistant to the Superintendent will be taking over the School Committee meetings as of July 1, 2020.

9. Executive Session

A motion was made by Member Nathan Hagglund to go into Executive Session and not to reconvene in open sessions per M.G.L. Chapter 30 (A) Section 21 (a) (2) to conduct strategy sessions in preparation for negotiations with the (Education Association of Leicester) union; Seconded by Member Scott Francis; Roll call vote 5:0:0 – motion passed

10. Adjournment

Motion to adjourn was made by Stella Richard; Seconded by Member Tom Lauder; Motion carries - unanimous. The meeting adjourned at 6:58 P.M.

Roll Call

Stella Richard	Present
Nathan Hagglund	Present
Tammy Tebo	Present
Scott Francis	Present
Tom Lauder	Present

List of Documents and Material used during this meeting which are on file at the Leicester Public Schools Central Office.

- 05-12-2020 Open Session Minutes
- 05-12-2020 Executive Minutes
- 06-01-2020 Workshop Minutes
- 06-01-2020 Workshop Executive Minutes
- IJNDB - AUP for Technology: Students
- IJNDD – AUP for Technology: All Users, Staff Responsible Use
- JQ – Student Fees, Fines and Charges
- FY20 Expense Report
- School Committee Goals and Evaluation
- Superintendent’s End of Cycle Summative Evaluation
- Physical Therapist Job Description
- Donation Forms

