

**Leicester Public Schools  
School Committee Minutes  
June 7, 2021 @ 6:30 PM  
Hybrid – Google Meet &  
Leicester Town Hall, Meeting Room #3  
3 Washburn Sq., Leicester, MA 01524**

**1. Call to Order**

At 6:30 p.m., Mr. Hagglund reviewed the rules of law pertaining to the meeting, informed that School Committee meetings are recorded by LCAC and that this meeting is being held in person and online per the Governor's orders suspending certain provisions of the open meeting laws. He then called the meeting to order.

**Roll Call:**

Tom Lauder	Present
Donna McCance	Present
Scott Francis	Present
Nathan Hagglund	Present
Stella Richard	Present

**Administrators:**

Marilyn Tencza, Superintendent of Schools

Cady Maynard, Director of Finance and Operations

- Pledge of Allegiance – A moment of silence was observed for Police Officer Enmanuel Familia who gave his life in the line of duty. Mr. Hagglund then asked everyone to join him in the Pledge of Allegiance to the Flag.

**2. Showcase**

8<sup>th</sup> Grade Civics Class

- a. Racial Education with a Focus on Microaggressions - Sophia Vazquez, James O'Neal, Joseph Molinari, MacKenzie Bowen, Samuel Madison, Jacqueline Gallant and Lucas Ricarte
  - The students gave a presentation on racism. They presented the different types of racism and ways to help stop it.
- b. COVID Guidelines - Krystal Vitorino, Bianca Corso, Kadienne Patterson and Vanessa Finney
  - The students gave a presentation on a CNN 10 video they made to inform students about COVID-19 guidelines and illustrate the importance of taking these guidelines seriously.
- c. Community Garden - Dylan Delage, Lorenzo Francis and Sedona Richard
  - The students gave a presentation on the steps they took to try and create a community garden. Dr. Tencza expressed interest in helping to get this project off the ground.

**3. Approval of Minutes**

**05/10/2021 Open Session Minutes**

Motion to approve: Member Scott Francis; Seconded: Member Stella Richard; motion carries – unanimous.

### **05/10/2021 Executive Session Minutes**

Motion to approve: Member Scott Francis; Seconded: Member Stella Richard; motion carries – unanimous.

### **06/01/2021 Workshop Minutes**

Motion to approve: Member Scott Francis; Seconded: Member Stella Richard; motion carries – unanimous.

### **06/01/2021 Executive Session Minutes**

Motion to approve: Member Scott Francis; Seconded: Member Stella Richard; motion carries – unanimous.

## **4. Data**

4.1 Freckle - Christopher Fontaine presented on Freckle, a program that links to the STAR program currently being used by the middle school for student data analysis. The STAR program provides aggregate data and Freckle will break the aggregate data out so that analysis can be done on the exam questions that students are struggling with.

## **5. Reports**

### **5.1 Student Liaisons Report**

Student Liaisons Abigail Johnson and Morgan Merrell reported on recent and/or upcoming events happening in all the schools.

### **5.2 School Committee Chairperson Report**

School Committee Chair, Nathan Hagglund, thanked everyone for their part in a successful conclusion to a COVID-19 pandemic year.

**5.3 Superintendent's Report** – Dr. Tencza congratulated Georgette Provost, Maureen Doyle and Joyce and Maryjo Randell on their retirement.

#### **a. COVID Update**

Dr. Tencza reported that there have been no new cases in the last week and no one has had to quarantine.

#### **b. Elementary School Update**

Dr. Tencza reported that digging work is still in progress. The plan is that the building will be open on August 23, 2021. Insurance will be covering the cleanup.

#### **c. Update on District Improvement Plan**

Dr. Tencza reported that she will be putting together a Leadership team and a Planning team that will work together next year to create a new mission, vision and set some district goals for the district improvement plan. As soon as she has some dates she will be reaching out to the Community. She stated that first, she would like to invite everyone who was on the District Improvement Planning team this year to join her.

### **5.4 School Committee Liaisons Report**

Member Donna McCance reported that on June 3, 2021 the Data team met to finalize the protocol for developing a collaborative process for analyzing data. The district Data team will start up again in September and will begin rolling out the protocols to the district. She thanked all the people who helped make this effort a success.

Member Scott Francis stated that the state budget for education is allocating \$30 per student and that we should have it before July 1, 2021. He also thanked everyone for their various efforts while he has been a School Committee member and bid them farewell.

## **6. Finance Items**

### **6.1 FY21 Expense Report**

Cady Maynard, Director of Finance and Operations, gave a brief update on the FY21 Expense Report. Motion to approve the FY2 Expense Report of 06/02/2021 as presented – Member Stella Richard; Seconded Member Tom Lauder; Motion carries – unanimous.

### **6.2 Warrant Signing**

Member Stella Richard made a motion to approve the warrant signing of 48A, 50A, - Seconded Member Scott Francis; Motion carries – unanimous.

### **6.3 FY21 Budget Transfers – OMNIBUS Approval**

Cady Maynard, Director of Finance and Operations, gave a brief update on the FY21 Budget Transfers. Motion to approve the FY21 Budget Transfers as presented – Member Tom Lauder; Seconded Member Scott Francis; Motion carries – unanimous.

### **6.4 End of Year Report (EOYR) Audit**

Cady Maynard, Director of Finance and Operations, gave a brief update on the FY20 End of Year Report. Motion to approve the FY20 End of Year Report as presented – Member Scott Francis; Seconded Member Stella Richard; Motion carries – unanimous.

### **6.5 FY22 Special Education Stabilization Use Authorization**

Member Scott Francis made a motion to approve the FY22 Special Education Stabilization Use Authorization, - Seconded Member Donna McCance; Motion carries – unanimous.

## **7. New Business**

### **7.1 Superintendent Evaluation**

Member Donna McCance reviewed the standards under which the Superintendent was rated for her End of Year Cycle Summative Evaluation and reported on rating outcomes for each of the outlined standards. The overall ratings for standards 1, 2, 3 & 4 were Proficient. The overall rating for standards 1 – 4 was Proficient. All of her goals were successfully met for the FY21 school year. Motion by Member Scott Francis to approve the Superintendent Evaluation for Dr. Tencza; Seconded Member Tom Lauder; Motion carries – unanimous.

### **7.2 School Committee Goals and Evaluation**

Member Stella Richard reviewed the outcome of the Self-evaluation of School Committee Goals. The total score for the first goal was 3.5 out of 4.0, the second goal scored 3.67 out of 4.0, the third goal scored 4.0 out of 4.0 and the overall score was 3.7 out of 4.0. Motion by Member Scott Francis to approve the School Committee Goals and Evaluation; Seconded Member Tom Lauder; Motion carries – unanimous.

### **7.3 Donation – Class of 2021**

### **7.4 Donation – Stella Richard**

### **7.5 Donation – Becker College**

### **7.6 Donation – Worcester Public Schools**

Motion by Member Stella Richard to approve donations from the Class of 2021, Becker College and Worcester Public Schools; Seconded Member Scott Francis; Motion carries – unanimous.

Motion by Member Scott Francis to accept the donation from Stella Richard; Seconded Member Scott Francis; Motion carries – 4 in favor, 1 abstain.

## **8. Public Comment**

None

## **9. Upcoming Meetings**

June 14, 2021 @ 5:30 p.m. – Reorganization Meeting

## **10. Adjournment**

A motion to adjourn was made by Scott Francis; Seconded by Member Tom Lauder; Motion carries - unanimous. The meeting adjourned at **7:53 p.m.**

## **List of Documents and Materials used during this meeting which are on file at the Leicester Public Schools Central Office.**

05/10/2021 - Open Session Minutes

05/10/2021 - Executive Session Minutes

06/01/2021 - Open Session Minutes

06/01/2021 - Executive Session Minutes

- Freckle Presentation
- Student Liaison Report 6/7/21
- FY21 Expense Report 6/2/21
- FY20 End of Year Report
- Superintendent's Evaluation Summary
- End-of-Cycle Summative Evaluation Report: Superintendent
- Donations
  - Class of 2021 – Refurbished Golf Cart
  - Stella Richard - \$400.00 – Snare Drum w/Sticks and Music
  - Becker College – Athletic Supplies & Equipment
  - Worcester Public Schools – Student Desks, Chairs & Plastic Chairs