

**Leicester Public Schools
School Committee Minutes
October 13, 2020 @ 6:30 PM**

Location: Per Governor Baker's order suspending certain provisions of the Open Meeting Law, G.L. C. 30A sec. 20, the meeting was held via online:

Meeting meet.google.com/hmz-wvky-njq

Call to order- 6:30

Roll Call:

Nathan Hagglund	Present
Scott Francis	Present
Tom Lauder	Present
Stella Richard	Present
Donna McCance	Present

Also, in attendance were Dr. Marilyn Tencza, Superintendent of Schools
Cady Maynard, Director of Finance and Operations

Pledge of Allegiance

Mr. Hagglund asked everyone to join him in the Pledge of Allegiance to the Flag

Approval of Minutes

- 09-01-2020 Executive Session Minutes
- 09-08-2020 Open Session Minutes
- 09-08-2020 Executive Session Minutes
- 10-05-2020 Workshop Minutes
- 10-5-2020 Executive Session Minutes

Member Tom Lauder made a motion to approve minutes as presented. Member Stella Richard made a second.

Roll Call vote- Mr. Hagglund-Yes, Mr. Francis-Yes, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance-Yes. The motion passed unanimously (5-0).

Showcase

Mr. Tom Bowes and Mr. Chris Barry presented a PowerPoint presentation highlighting current and future plans in the High School guidance office. The Guidance staff will be implementing a new curriculum to help guide the students through a career and academic plan.

Reports

Student Liaison Report

Miss Merrell and Miss Johnson presented an overview of all the Covid19 precautions that are in place at each school for.

School Committee Chairperson Report

Mr. Hagglund thanked Administration, teachers, paraprofessionals, nurses, cafeteria staff and all other staff for all their hard work while working through the challenges of Covid19.

Superintendent's Report

Dr. Tencza reported that in order to best support the students in Cohort D, she would like to hire four teachers/facilitators. These teachers would work with the students using the Florida Virtual Learning School, and duties would include live support, mini lessons, and possible pre-recorded lessons. The teachers will be hired for a one-year position.

The committee discussed the cost of hiring these positions and about the funding for these positions.

Member Stella Richard made a motion to hire four teacher/ facilitators for students in Cohort D. Member Tom Lauder made a second.

Roll Call vote- Mr. Hagglund-Yes, Mr. Francis-No, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance- Yes. The motion passed (4-1).

School Committee Liaisons Report

Member Donna McCance reported that she attended the Wellness Committee and stated that they are working on some policy changes.

Member Tom Lauder would like an update on the MSBA/School Building project.

Member Scott Francis reminded the committee that the state budget has not been released.

Reading of Policies

First Reading –Section D

The committee will discuss revisions and additions at the next School Committee Workshop.

Review- JQ- Student Fees, Fines, and Charges

Dr. Tencza asked that this policy be discussed at the next School Committee Workshop once legal counsel reviews the policy.

Data

Star Test-Beginning of the Year Data

Dr. Matthew Joseph presented a Power Point Presentation regarding the Star Test Beginning of the Year Data.

Superintendent Goals

Dr. Tencza presented her final 2020-2021 goals.

Member Tom Lauder made a motion to approve the Superintendent Goals as presented. Member Stella Richard made a second.

Roll Call vote- Mr. Hagglund-Yes, Mr. Francis-Yes, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance- Yes. The motion passed unanimously (5-0).

School Committee Goals

Ms. Donna McCance presented the 2020-2021 School Committee Goals.

Member Tom Lauder made a motion to approve the School Committee Goals as presented. Member Stella Richard made a second.

Roll Call vote- Mr. Hagglund-Yes, Mr. Francis-Yes, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance- Yes. The motion passed unanimously (5-0).

Finance Items

Warrant Signing

Member Tom Lauder made a motion to approve the signing of the warrants 14A and 16A. Member Stella Richard made a second.

Roll Call vote- Mr. Hagglund-Yes, Mr. Francis-Yes, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance-Yes. The motion passed unanimously (5-0).

FY21 Expense Report

Cady Maynard, Director of Finance and Operations discussed the Expense report as of October 8, 2020.

Member Stella Richard made a motion to approve the expense report as presented. Member Tom Lauder made a second.

Roll Call vote- Mr. Hagglund-Yes, Mr. Francis-Yes, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance-Yes. The motion passed unanimously (5-0).

FY21 Transfer Request

Ms. Maynard discussed the need of two transfer requests. 1) Move the funding of 2 School Psychologists position in the Elementary School account to having one School Psychologists in each school and 2) funding for High School cameras being moved from the High School Services account to the Technology account.

Member Stella Richard made a motion to approve the FY21 Request as presented. Member Tom Lauder made a second.

Roll Call vote- Mr. Hagglund-Yes, Mr. Francis-Yes, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance-Yes. The motion passed unanimously (5-0).

FY21 Special Education Stabilization Request

Ms. Maynard discussed the need to transfer funds to pay for Special Education out of district tuitions. Due to Covid19 and the uncertainties of school closing or reopening, Ms. Maynard did not prepay the tuitions last spring.

Member Stella Richard made a motion to approve the Special Education stabilization requests as presented. Member Tom Lauder made a second.

Roll Call vote- Mr. Hagglund-Yes, Mr. Francis-Yes, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance-Yes. The motion passed unanimously (5-0).

FY19 End of Year Report Audit

Ms. Maynard discussed the EOYR Audit Report with the Committee members.

Member Stella Richard made a motion to approve the FY19 End of Year Audit as presented. Member Tom Lauder made a second.

Roll Call vote- Mr. Hagglund-Yes, Mr. Francis-Yes, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance-Yes. The motion passed unanimously (5-0).

School Committee/MSBA Debrief

Mr. David Genereux, Town Administrator, discussed the need for a new Middle School Building. Mr. Genereux asked the Committee to consider a traffic study for the Memorial School site in order to keep the MSBA process moving forward. Member Scott Francis express concerns about the traffic problems at the Memorial School. Member Tom Lauder stated the reason Memorial School was not consider because the School Building Committee and Future Search Committee preferred to have one campus for the schools. Member Stella Richard discussed the benefit of having the Middle School and High School on the same campus. Member Donna McCance asked to table the discussion until more information is gathered. Chairperson Nate Hagglund stated he would like to see the Memorial School site looked at as a possible location for a new Middle School. Dr. Tencza asked if the School Committee could meet with other town boards and discuss the future plans for a new Middle School.

Member Donna McCance made a motion to table the MSBA discussion. Member Tom Lauder made a second.

Roll Call vote- Mr. Hagglund-No, Mr. Francis-No, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance- Yes. The motion passed (3-2).

2020-2021 Student Handbook

Dr. Tencza asked to table the discussion of the Student Handbook

Remote Learning Update

Dr. Tencza reported earlier in her Superintendent Report the status of the remote learning.

Other Business

Donations

LCAC of flash drives to the HS Class of 2020

LCAC donated 127 flash drives with cases to the students of the graduated class of 2020. The flash drive contained a recording of the 2020 Graduation.

Dr. Tencza, Member Stella Richards and Chairperson Nate Hagglund thanked LCAC for their time and donation.

Anonymous Donation to Food Service

Member Tom Lauder made a motion to accept the donations as presented. Member Stella Richard made a second.

Roll Call vote- Mr. Hagglund-Yes, Mr. Francis-Yes, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance- Yes. The motion passed unanimously (5-0).

Discussion of Proposed Operations Administrative Assistant

Dr. Tencza asked that the discussion of a proposed Operations Administrative Assistant to be tabled.

Member Scott Francis made a motion to table the discussion of a proposed Operations Administrative. Member Stella Richard made a second.

Roll Call vote- Mr. Hagglund-Yes, Mr. Francis-Yes, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance-Yes. The motion passed unanimously (5-0).

Upcoming Meeting(s)

Member Scott Francis asked if the next meeting be held in the High School Fine Arts Center. Dr. Tencza stated the all town building are currently closed to open meetings.

Items for Discussion

Policy D review

Review- JQ- Student Fees, Fines, and Charges

Public Comment

Tammy Tebo asked for more information about remote learning and the hiring new teachers. Dr. Tencza thanked the parents for all the feedback about the remote learning platform.

Executive Session

Member Tom Lauder made a motion to enter in Executive Session. Member Stella Richard made a second.

Roll Call vote- Mr. Hagglund-Yes, Mr. Francis-Yes, Mr. Lauder- Yes, Ms. Richard- Yes, Ms. McCance-Yes. The motion passed unanimously (5-0).

Adjournment

List of Documents for the Meeting

09-01-2020 Executive Session Minutes

09-08-2020 Open Session Minutes

09-08-2020 Executive Session Minutes

10-05-2020 Workshop Minutes

10-5-2020 Executive Session Minutes

Guidance Curriculum - LHS School Committee Presentation

MASC Policies D

Section D- LPS policies

JQ-Student Fees, Fines, and Charges

LPS Fall Baseline Data

Superintendent 2020-2021 Final Goals

School Committee 2020-2021 Goals

SC Expense Report September 2020

SC Transfer Request 10-13-2020

Leicester - EOYR FY19

Changes to ELE Handbook

Leicester Middle School Handbook Changes 2020

Modifications to LHS Student Handbook

Anonymous Donation

LCAC Donation