

**Leicester Public Schools
School Committee Minutes
April 28, 2020 @ 6:00 PM**

Location: Per Governor Baker's order suspending certain provisions of the Open Meeting Law, G.L. C. 30A sec. 20, the meeting was held via online:

[Meeting ID meet.google.com/bnk-awaz-anx](https://meet.google.com/bnk-awaz-anx)

Phone Numbers

(US) +1 316-742-1297 PIN: 878 591 490#

1. Call to Order

At 6:00 p.m., Mrs. Richard called the meeting to order.

Roll Call:

Stella Richard	Present
Nathan Hagglund	Present
Tom Lauder	Present
Tammy Tebo	Present
Scott Francis	Present

Administrators: Marilyn Tencza, Superintendent of Schools
Cady Maynard, Director of Finance and Operations

Pledge of Allegiance

Mrs. Richard asked everyone to join her in the Pledge of Allegiance to the Flag

2. Bus Companies Contracts

Cady Maynard, the Director of Finance and Operations updated the Committee members of negotiations regarding regular education transportation during the COVID-19 closure. As part of the federal stimulus bill passed by the U.S. Senate on March 25, 2020 included is a provision that any state or school district that receives money from the Education Stabilization Fund established by the bill "shall to the greatest extent practicable, continue to pay its employees and contractors during the period of any disruptions or closures related to the coronavirus."

She informed the Committee members that the negotiation team and the President of AA transportation have come to an agreement on a reduced rate of home to school bus expenditures for the duration of the COVID-19 closure through the end of the fiscal year (June 30, 2020).

Member Nathan Hagglund made a motion to approve the negotiated addendum as presented for AA Transportation at a reduced rate of seventy-five (75) percent of home to school bus expenditures for the duration of the COVID-19 closure through June 30, 2020. Seconded: Member Tom Lauder - Roll call vote: 5:0:0 - motion passed

Cady Maynard, the Director of Finance and Operations also informed the Committee Members on the negotiations with County Cab and subsequent discussions with other districts serviced by County Cab, we have agreed to a reduced payment based on the removal of all fuel expenses. In addition, County Cab continues to keep their staff whole with salaries and benefits and has applied for the Paycheck Protection Program, under the CARES Act. Receipt of those grant funds has not been

awarded at this point, but has been adjusted as part of the addendum. Should County Cab not receive in full or only partial funding for salaries, the addendum will include a provision to pay those salaries. The PPP grant requested 2019 W-2 information for staff to determine salary information. County Cab operates on a January 1st-December 31st fiscal year. As such, COLA increases were provided to staff as of January 1, 2020, and have been recognized as part of the expenditures in the addendum.

Member Nathan Hagglund made a motion to approve the negotiated addendum as presented for County Cab at a reduced rate less fuel and salary expenditures, dependent upon receipt of PPP grant funds for the duration of the COVID-19 closure through June 30, 2020. Seconded: Member Tom Lauder – Roll Call Vote: 5:0:0 - motion passed

3. Preschool Tuition Refunds

Superintendent Tencza along with Cady Maynard, Director of Finance and Operations discussed an analysis and pro-forma profit & loss statement for the Preschool Revolving account in FY20. Some parents have requested tuition refunds for the tuition they paid during the COVID-19 closure.

She informed the Committee that Staff continue to be paid at their full salaries as they are providing remote learning opportunities for students. Some of the Preschool students/parents have also been given a Chromebook to use during the closure so they may continue with learning.

Member Tom Lauder made a motion to provide parents of Preschool students, refunds to tuition paid for the rate of one month for the period of March 13 - June 16, 2020, for the FY20 school year.: Seconded: Member Scott Francis; Roll call: 4:1:0 the motion passed.

4. 2020 Seniors

- Senior GPA Calculation

Principal Kenny and Assistant Principal Zawada provided the Committee members with an update on how the seniors will be graded for remote learning as well as how it will impact their GPA.

Member Nathan Hagglund made a motion to accept the Senior GPA Calculation as presented – Seconded: Member Scott Francis – Roll call vote 5:0:0 – motion passed

- Community Service Hours

After a brief discussion about seniors' community service hours the Committee members agreed to waive the 40 hours community service hour policy requirement. Member Tom Lauder made a motion to waive the community service hours policy. Seconded Member Stella Richard – Roll call vote – 5:0:0 – motion passed

- Last Day for Seniors

Superintendent Tencza informed the Committee members that the last day of classes for seniors' will be May 22, 2020. Member Stella Richard made a motion to approve the last day of classes for seniors of May 22, 2020. Seconded; Member Scott Francis – Roll call vote 5:0:0 – motion passed

- Senior Exams

After a discussion regarding senior exams Member Stella Richard made a motion to approve the cancellation of senior finals. Seconded: Member Scot Francis – Roll call vote – 5:0:0

- Externships

After a brief discussion regarding internships and externships for SY19-20. Members Stella Richard made a motion to cancel all internships and externships for Sy19-20. Seconded: Member Scott Francis – Roll call vote – 5:0:0 – motion passed

5. FY21 Budget

Superintendent Tencza informed the Committee members that the Select Board has a new proposed budget number for the School Department of \$17, 174,299. She then asked David Genereaux, Town Administrator to discuss this matter further.

Mr. Genereaux informed the Committee that the Select Board will be voting on the budget at their May 4, 2020, meeting and the School Department budget number will be voted on at that time. The additional funds are due to the Select Board not moving forward with mosquito control this year. In light of the potential issues with the economy the Select Board decided to revisit many items on the articles on the town warrant for June 2, 2020.

Everyone is very concerned about what the future holds considering we have no real idea where the state budget is going at this time. The Town Administrator will inform the Superintendent and School Committee members about the final FY21 School Department budget number.

6. Other Business

- LHS Graduation

Principal Kenny and Assistant Principal Mr. Zawada provided a brief update on where the district stands at this time with Mechanics Hall and other possible graduation options for the Class of 2020. They will continue to discuss options with the Superintendent and Committee members.

7. Upcoming Meetings

May, 2020, Workshop
May 12, 2020, Open Session

8. Public Comment

None

9. Executive Session

A motion was made by Member Nathan Hagglund to go into executive session under M.G.L. Chapter 30 (A) Section 21 (a) (3) to discuss strategy with respect to collective bargaining or litigation and not reconvene in open session at 7:44 p.m., Seconded by Member Scott Francis.

10. Adjournment

Motion to adjourn was made by Nathan Hagglund; Seconded by Member Scott Francis; The meeting adjourned at 7:44 P.M.

Roll Call

Stella Richard	Present
Nathan Hagglund	Present
Tammy Tebo	Present
Scott Francis	Present
Tom Lauder	Present

List of Documents and Material used during this meeting which are on file at the Leicester Public Schools Central Office.

- COVID-19 Financial Matters Memo
- Prek Program Charge Data
- Prek Revolving Account Balance