

**Leicester Public Schools
School Committee Minutes
February 11, 2020 @ 6:30 PM
Leicester Town Hall
3 Washburn Sq., 3rd Fl., Leicester, MA 01524**

Call to Order

At 6:30 p.m., Mrs. Richard called the meeting to order.

Roll Call:

Stella Richard	Present
Nathan Hagglund	Present
Tom Lauder	Present
Tammy Tebo	Present
Scott Francis	Present

Administrators: Marilyn Tencza, Superintendent of Schools
Cady Maynard, Director of Finance and Operations

Pledge of Allegiance

Mrs. Richard asked everyone to join her in the Pledge of Allegiance to the Flag

1. Showcase

The LHS Football Team showcase was moved to the March 9, 2020 Open Meeting.

2. Approval of Minutes

01/06/2020 Joint Session Minutes

Motion to approve: Member Nathan Hagglund; Seconded: Member Tammy Tebo; motion carries – unanimous

Member Nathan Hagglund made a motion to amend the 01/06/2020 Joint Session Minutes to include the names of all the School Committee members that attended the Joint Session meeting with the Select Board.

01/14/2020 Executive Session Minutes

Motion to approve: Member Nathan Hagglund; Seconded: Member Tammy Tebo; motion carries – unanimous

Member Nathan Hagglund made a motion to amend the 01/14/2020 Executive Session Minutes to correct a grammatical error.

01/14/2020 Open Session Minutes

Motion to approve: Member Nathan Hagglund; Seconded: Member Tammy Tebo; motion carries – unanimous

Reports

3,1 Student Liaisons report

The Student Liaisons Brenda Nguyen and Hannah Gallant reported on recent and/or upcoming events happening in all the schools for the month of February.

3.2 School Committee Chairperson Report

Stella Richard, School Committee Chair informed the committee and the community members that the Leicester School Building Committee is putting together four or five videos promoting the new school building which will be available on the LCAC channel.

3.3 Superintendent's Report

a. MSBA Update

The Superintendent informed the Committee and community members that at the February 10, 2020, Select Board meeting the members voted to hold a Special Town Meeting on May 9, 2020 at 10:00 a.m. at Leicester High School for the sole purpose of deciding the School Building Project Article. She also told the Committee members that new flyers and brochures will be updated with the new May date and distributed.

Superintendent Tencza also informed the Committee members that Finegold Alexander Architects and NV5 will be submitting the final set of Schematic Design documents for submission to the MSBA on Thursday, February 13, 2020.

b. Leicester Middle School Reconfiguration & Data Update

Christopher Fontaine, Leicester Middle School Principal provided an update on new reconfiguration and student data. He informed the Committee that the addition of the fifth grade has been a smooth transition for both staff and students. All worked very hard over the summer to prepare parents, students and staff for the first day, and have continued to support students and families throughout the school year.

Mr. Fontaine also provide the Committee members with Achievement Data and gave a brief overview of the reports presented to them.

c. FY21 Public Hearing Date and Snow Date

The Superintendent informed the Committee members and the community of the upcoming Public Hearing dates (March 2, 2020 & the snow date is March 9, 2020) to discuss and present the FY21 budget.

3.4 School Committee Liaisons Report

Member Scott Francis informed the Committee members and the community of the Legislative Breakfast that will take place on Friday, February 21, 2020, at 8:00 a.m. (doors will open at 7:45 a.m.) at the newly renovated Leicester Public Library. This is a free event and the public is welcome to attend.

4. Policies

First Reading

Motion to approve the First Reading of Section C General School Administration Policies as presented for Review – Member Nathan Hagglund; Seconded Member Tammy Tebo; Motion carries – unanimous

Motion to Table Section C General School Administration Policies as presented for Revision for a second reading – Member Nathan Hagglund; Seconded Member Tammy Tebo; Motion carries – unanimous

5. Finance Items

5.1 FY20 Expense Report

Cady Maynard, Director of Finance and Operation gave a brief update on the FY20 Expense Report. Motion to approve the FY20 Expense Report of 02/06/2020 as presented – Member Nathan Hagglund; Seconded Member Tammy Tebo; Motion carries – unanimous

5.2 FY20 Budget Transfers

Cady Maynard, Director of Finance and Operation gave a brief update on the FY20 Budget Transfers. Motion to approve the FY20 Budget Transfers as presented – Member Nathan Hagglund; Seconded Member Tammy Tebo; Motion carries – unanimous

5.3 FY21 Budget

The Leicester School Committee voted to approve and move forward the FY21 School Budget in the amount of \$17,468,501 to be presented to the Finance Advisory Board. Motion to approve and move forward – Member Nathan Hagglund; Seconded Member Tammy Tebo; Motion carries – unanimous

Member Tammy Tebo asked the Superintendent and Director of Finance and Operations if there would be a more detail budget presentation at the Public Hearing meeting. Cady Maynard, Director of Finance and Operations assured the Committee members there will be a detailed budget presentation for the Public Hearing now that the Committee members voted on a budget amount.

5.4 Warrant Signing 28A, 30A

Member Nathan Hagglund made a motion to approve the warrant signing of 28A, 30A, - Seconded Member Tammy Tebo; Motion carries – unanimous

6. Business Items

6.1 SOI LHS Boilers

REQUIRED VOTE TO SUBMIT A STATEMENT OF INTEREST

Having convened in an open meeting on February 11, 2020, prior to the SOI submission closed date, the School Committee of Leicester, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School building authority the State of Interest Form dated February 13, 2020 for the Leicester High School located at 174 Paxton Street, Leicester, MA 01524 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future; replacement of two Burnham 3099 MBH oil fired cast iron boilers, installed at the time of the construction of the school in 1995, and hereby further specifically acknowledges that by submitting this Statement of Interest form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town to filing an application for funding with the Massachusetts School Building Authority.

Motion to submit a Statement of Interest for the LHS Boilers to MSBA – Member Nathan Hagglund; Second Member Tammy Tebo; - Vote was unanimous.

6.2 SY20-21 School Calendar

A motion to approve the SY20-21 School Calendar as presented. Member Nathan Hagglund; Seconded Member Tammy Tebo; Motion carries – unanimous

6.3 Curriculum

Matthew Joseph, Director of Curriculum, Instruction & Assessment provided the Committee with an updated LHS Curriculum. He talked about the curriculum alignment from PreK-12 with clear steps and course pathways.

6.4 Donations

Motion to approve the Donations as presented – Member Nathan Hagglund; Seconded Member Stella Richard; Motion carries – unanimous

Member Nathan Hagglund made a motion to amend the donation vote - Member Nathan Hagglund; Seconded Member Tammy Tebo; Motion carries – unanimous

A motion to approve the following donations as presented – Member Nathan Hagglund; Seconded Member Stella Richard; Motion carries – unanimous

- Leicester Business Association (Cheoy Lee’s II) - \$250 Scholarship for Grade 6 Natures Classroom or Grade 8 Washington DC
- Friends of LMS - \$400.00 – Stem Donation
- Friends of LMS - \$6,773.00 - Grades 5,6,7,8 Field Trip Funds
- Friends of LMS - \$3,262.00 – Grade 8 - Washington DC Scholarships
- Friends of LMS - \$500.00 – Grade 6 Natures Classroom Scholarships
- Friends of LMS - \$2,241.00 – Grade 6 Natures Classroom Scholarships

A motion to approve the following donation as presented – Member Nathan Hagglund; Seconded Member Stella Richard; Motion carries – (4) yea (1) abstain (Mr. Lauder)

- Thomas & Susan Lauder - \$100.00 Leicester Elementary Gift Account

10. Other Business

The Superintendent informed the Committee members that the District Accountability Review went well. They met with many teachers, building administrators, central office staff, municipal employees, parents, students and members of the School Committee. She was very grateful for everyone that participated. We await the report that may take a while to reach us.

The results will layout a strong basis for our future work and areas that need to be addressed.

11. Upcoming Meetings

March 2, 2020 – Public Hearing/Workshop

March 9, 2020 – Open Meeting – Public Hearing Snow Date

12. Public Comment

None

13. Convene in Executive Session

A motion was made by Member Nathan Hagglund to go into executive session at **7:30 p.m.** Seconded by Member Tammy Tebo and reconvene in open session.

Roll Call

Stella Richard	Present
Nathan Hagglund	Present
Tammy Tebo	Present

Scott Francis Present
Tom Lauder Present

All in favor. Motion carries – unanimous

Mrs. Richard announced the Committee would reconvene in open session. Time: **7:50 p.m.**

14. Open Session

The meeting reconvened in open session at **7:50 p.m.** For the record, roll call noted the presence of all School Committee members.

Ratification of the Memorandum of Agreement between the Leicester Paraprofessionals Association and the Leicester School Committee.

A motion was made by Nathan Hagglund; Seconded by Member Tammy Tebo to ratify the Memorandum of Agreement between the Leicester Paraprofessionals Association and the Leicester School Committee.

Moved to a roll call vote:

Roll Call

Stella Richard Yea
Nathan Hagglund Yea
Tammy Tebo Yea
Scott Francis Yea
Tom Lauder Yea

15. Adjournment

A motion to adjourn was made by Nathan Hagglund; Seconded by Member Stella Richard; Motion carries - unanimous. The meeting adjourned at **8:00 P.M.**

List of Documents and Material used during this meeting which are on file at the Leicester Public Schools Central Office.

01/06/2020 - Joint Session Minutes

01/14/2020 - Executive Session Minutes

01/14/2020 - Open Session Minutes

b. Leicester Middle School Reconfiguration & Data Update

- Section C – General School Administration Policies for Revision
- Section C – General School Administration Policies for Review
- FY20 Expense Report
- FY20 Budget Transfers
- FY21 Budget
- SOI LHS Boilers
- SY20-21 School Calendar
- Curriculum Update
- Donations
 - Leicester Business Association (Cheoy Lee's II) - \$250 Scholarship for Grade 6 Natures Classroom or Grade 8 Washington DC
 - Friends of LMS - \$400.00 – Stem Donation
 - Friends of LMS - \$6,773.00 - Grades 5,6,7,8 Field Trip Funds

- Friends of LMS - \$3,262.00 – Grade 8 - Washington DC Scholarships
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- Thomas & Susan Lauder - \$100.00 Leicester Elementary Gift Account

Respectfully Submitted,

Stella Richard, School Committee Chair

This is a draft copy, the School Committee will vote to approve at their next Open Session Meeting on March 9, 2020.